

**VIRGINIA NATIONAL GUARD**  
**TECHNICIAN EMPLOYMENT OPPORTUNITY ANNOUNCEMENT NO. 06-50**

**POSITION:** Allied Trades Supervisor, 06-50, (PD Number 40056000)

**GRADE/PAY:** WS-3401-10 - \$56,745.53 - \$66,220.51 per annum

**DUTY LOCATION:** MATES, Fort Pickett, Blackstone, VA

**OPENING DATE:** 20 April 2006

**CLOSING DATE:** 19 May 2006 (1700 hrs)

**EMPLOYMENT STATUS:** Excepted Service Male/Female Commissioned Officers (NTE 04) and Warrant Officers

**WHO CAN APPLY:**

**GROUP I** - Applications will be accepted from all qualified Commissioned Officers (NTE 04) and Warrant Officers currently employed (permanent) in the Virginia Army National Guard Technician Program.

**MILITARY CRITERIA:** Applicant must be qualified and eligible for award of an AOC/BR/MOS as follows: O: BR: 91, 90, 92; WO: BR: 91, 92, 94

**MILITARY ASSIGNMENT:** Applicant selected for this military technician position must occupy a military assignment in the Virginia Army National Guard that ensures proper grade, unit, AOC/MOS prior to placement.

**POINT OF CONTACT:** LTC Thomas L. Perkins, (434) 292-8689

**QUALIFICATION REQUIREMENTS:**

**GENERAL** - Experience, education, or training which demonstrates the candidate's ability to serve as a technical expert; to organize assignments for subordinates; estimate materials and manpower needed for specific jobs; and to interpret manuals and technical references.

**SPECIALIZED** - Must have thirty-six (36) months of experience which equipped the applicant with specialized experience to successfully perform the duties of the position, such as: ability to plan and organize work assignments for machine tool functions; experience which requires the applicant to review work requirements and establish priorities to meet deadlines; knowledge of the various lines of work performed by the machine tool work function and associated support organizations; ability to deal effectively with other people and gain their cooperation in achieving common goals; ability to supervise through subordinate supervisors or the potential to perform such duties as evidenced by the ability to communicate, skill at applying human relations techniques; a knowledge of general supervisory concepts and a knowledge of shop process; experience in adapting existing equipment and techniques to new situations.

**KNOWLEDGE, SKILLS, AND ABILITIES (KSAs):** Applicants should prepare statements addressing all KSAs listed below. Explain any military and/or civilian experience which supports each KSA. **The KSA's are NOT used for basic qualification.** They are used solely for the purpose of rating and ranking candidates when there are more than ten (10) qualified applicants. If there are more than ten (10) qualified candidates certified, the KSAs will be used to assist in determining the best qualified candidates to be referred to the selecting supervisor. Failure to provide KSAs may result in inability to refer basically qualified candidates for consideration or interview.

**TECHNICIAN EMPLOYMENT OPPORTUNITY ANNOUNCEMENT NO. 06-50**

1. Ability to plan and organize the work of the assigned machine tool work organization.
2. Ability to meet deadlines.
3. Knowledge of machine tool work functions.
4. Ability to work with others.
5. Ability to oversee and train subordinate supervisors, to deal objectively with workers and render sound supervisory decisions.
6. Ability to devise new methods.

**DUTIES AND RESPONSIBILITIES - POSITION DESCRIPTION 40056000:** Plans weekly or monthly work schedules and sequence of operations. Establishes deadlines and priorities. Determines skill, materials and equipment required to do the work. Assigns tasks to be performed. Explains work requirements, methods, and procedures. Instructs subordinates on new procedures or methods and provides assistance on difficult or new problem areas. Reviews work in progress or on completion. Notes and investigates work related problems and independently implements corrective actions. Recommends and participates in the selection of personnel to fill vacancies. Schedules and approves leave of subordinates. Sets performance requirements and makes formal and informal performance appraisals. Determines training needs of subordinates and arranges for its accomplishment. Ensures that regulations governing safety and housekeeping are observed with appropriate protective clothing and equipment being utilized. Maintains production reports and records. Initiates or participates in review and improvement of work methods, etc. Implements regulatory safety requirements and ensures that subordinates wear appropriate safety equipment and follow pertinent safety precautions. Prepare for and participates in various types of readiness evaluations, inspections, mobilization and command support exercises.

**APPLICATION PROCEDURES:** INTERESTED APPLICANTS MAY APPLY BY SUBMITTING A RESUME, THE OPTIONAL APPLICATION FOR FEDERAL EMPLOYMENT (OF 612), OR THE SF 171, AND KSAs TO: THE ADJUTANT GENERAL OF VIRGINIA, ATTN: VAHR-P, BUILDING 316, FORT PICKETT, BLACKSTONE, VIRGINIA 23824-6316 BY THE CLOSING DATE SPECIFIED ON THE ANNOUNCEMENT. APPLICANTS MAY ALSO EMAIL APPLICATIONS TO [vanguardtechjobs@va.ngb.army.mil](mailto:vanguardtechjobs@va.ngb.army.mil) or fax to (434) 298-6381. APPLICATIONS RECEIVED AFTER THE CLOSING DATE WILL NOT BE CONSIDERED. THE FOLLOWING DOCUMENTS ARE NOT ACCEPTABLE AS ATTACHMENTS TO APPLICATIONS: PHOTOGRAPHS, COPIES OF POSITION DESCRIPTIONS, PERFORMANCE RATINGS (CIVILIAN OR MILITARY), AWARDS OR LETTERS OF APPRECIATION.

CONSIDERATION FOR THIS POSITION WILL BE WITHOUT REGARD TO SEX, AGE, OR HANDICAP (EXCEPT WHERE REQUIRED BY MILITARY REGULATIONS), RACE, COLOR, NATIONAL ORIGIN, RELIGION, LAWFUL POLITICAL AFFILIATION, OR MEMBERSHIP/NONMEMBERSHIP IN AN EMPLOYEE ORGANIZATION. RELOCATION EXPENSES WILL NOT BE PAID. SELECTEE REQUIRED TO PARTICIPATE IN DIRECT DEPOSIT/ELECTRONIC FUND TRANSFER.

A complete listing of all current Virginia National Guard Technician Employment Opportunity Announcements is available at <http://www.varich.ang.af.mil/hro/jobs/jobs.htm>. Nationwide vacancy announcements are available at <http://www.neguard.com/jobs/Docs/statepoc.htm>.